



4620 West Magnolia Blvd. Burbank, CA 91505 ph: 818-553-0955 www.monkeylandaudio.com

Feature Film Post Production Sound Turnover Requirements

Quicktime Requirements:

All reels must have an Academy or SMPTE head and tail leader, with PICTURE START, 2-POP and TAIL POP

Quicktime files should be encoded as **DV/DVCPRO - NTSC 720x480** (Best Quality). If requested, High Definition Quicktimes should be encoded as 1280x720 Apple ProRes 422 (**Not HQ, Proxy is OK**).

Hour of time code = Reel Number (i.e. Reel 1 Picture Start= 01:00:00:00; Reel2=02:00:00:00)

Timecode Burn-in Top of Frame: medium type size (transparent background if possible), within safe area. (Please include Footage and Frames if possible)

Tail Leader must be easily distinguishable from the last frame of picture; if Reel ends in black, be sure that Tail Leader density is different from picture.

Please make sure your Audio Pops are cut in **Perf-accurate** on the Picture Editor's Cut track matching the Head and Tail Pops on the visual Academy Leader.

OMF / AAF Requirements:

OMF Version 2.0 / AFF: Files can either be embedded with media or be delivered with a consolidated media files folder containing all needed audio data)

Handles: Please deliver all OMFs / AAFs with handle sizes of at least **10 seconds** (300 frames) Please export all audio as 48kHz with 16 or 24 bit depth

Guide Tracks:

Guide tracks should be embedded with the Quicktime turnover but may also be separate 24bit WAV files. All guide tracks must have head and tail pops. Make sure all guide tracks retain original volume graphing and effects from picture editorial.

Place **Production Audio only** on audio channel 1 (no temp effects or music) Temp Music and Temp Effects Audio on Audio Channel 2.

Feature Film Post Production Sound Turnover Requirements, (continued)

EDLs:

One copy of Sound EDLs for each version of each reel in **CMX 3600** Format (also, 1 printed hard copy of EDL for each reel, in CMX 3600 A Mode)



Important: Please make sure the Source Timecode in the EDLs references the original Sound Roll Timecode from the Original Production recordings.

Reel ID/Source Identifier on EDL must match SOUND ROLL; sound roll number must match roll numbers as assigned by production sound mixer and indicated on sound reports.

Clip names must be identified with respective scene and take information as indicated on sound reports.

(Please strip all added temp sfx/music information from EDLs)

Additional Turnover Elements:

One copy of the **lined shooting script** Production sound reports (Originals or copies)

Picture Change Notes:

Please supply 1 copy of change notes for each new reel and each new version of picture turned over to Monkeyland Audio as a data file. Please call with any questions.

Delivery Medium:

We can take delivery of all turnover elements on any of the following mediums:

Firewire 400/800 hard drive

USB 2.0 hard drive

Uploading to our FTP site and DigiDelivery is also available. Please contact us for Login info.

Shipping Address:

Please address any packages, deliveries, etc to our main offices at the following address:

**Monkeyland Audio, Inc.
4620 West Magnolia Blvd
Burbank, CA 91505**

Phone: 818-553-0955

Fax: 818-553-1155

Email Contact: trip@monkeylandaudio.com

Website: <http://www.monkeylandaudio.com>

FTP Login via FTP: 74.7.212.20

FTP Login via Web Browser: <http://74.7.212.20:8000/Login>